

# UNDER 18 STUDY OPTIONS

## INTERNATIONAL STUDENT INFORMATION

Australian Government regulations require that the University of Canberra ensure that international students who have yet to turn 18 at the time they commence their studies, have appropriate accommodation, support and general welfare arrangements in place. The University offers three different options for students.

### **Option 1 – Be accompanied by a parent or guardian**

Students can be accompanied to Australia by a parent or legal guardian until they turn 18 years of age.

Students must submit:

- *A Welfare Arrangement Form for Under 18 Students*

### **Option 2 – Nominate a relative**

Students can nominate an appropriate relative in Australia who will act as their guardian until they turn 18 years of age.

The Department of Home Affairs (DHA) must be satisfied that appropriate welfare arrangements are in place for under 18 students before a visa is granted.

DHA considers that following relatives as appropriate to be nominated as responsible for the welfare of under age students:

- A grandparent or step-grandparent
- A brother or step-brother
- A sister or step-sister
- An aunt or step-aunt
- An uncle or step-uncle
- A niece or step-niece
- A nephew or step-nephew

A suitable relative needs to be:

- Nominated by a parent or legal guardian of the applicant
- At least 21 years of age, and
- Of a good character

Students must submit:

- *A Welfare Arrangement Form for Under 18 Students*

### **Option 3 – Nominate the University of Canberra to be responsible for accommodation, support and general welfare**

Where the University is nominated to take on responsibility the student will be required to register with *ISA Guardian and Welfare Service* and with the *Australian Homestay Network (AHN)*.

These organisations are the *only* providers which satisfy the University of Canberra's requirements for under 18 students. Further information on these services can be found at [www.studentguardians.com](http://www.studentguardians.com) and [www.homestaynetwork.org](http://www.homestaynetwork.org).

***NOTE: The University recommends that you do not engage in a contract with either ISA or AHN until you have been directed to do so by the UC Admissions Office.***

On direction from the Admissions Office, students should submit:

- *A Welfare Arrangement Form for Under 18 Students*
- Evidence of your contract with ISA Guardian and Welfare Services
- Evidence of your agreement and homestay placement with AHN

CoE's and CAAW's will only be issued once all required information has been received by the Admissions Office.

#### **Further Information**

Please visit our [website](#) for further information on the requirement for Under 18 students. If these options are not appropriate to you, please contact [international.admissions@canberra.edu.au](mailto:international.admissions@canberra.edu.au) to discuss your options.

# Welfare Arrangements for Under 18 International Students Policy

**1. PURPOSE:** The purpose of this policy is to ensure that under Commonwealth Migration Regulations an international student under the age of 18 will be granted a student visa if he or she demonstrates that they will live in Australia:

- with a parent or legal guardian;
- with a relative over 21 years of age who is nominated by a parent or legal guardian; or
- under a welfare arrangement that has been approved by an Australian education provider.

The University of Canberra is subject to the National Code of Practice for Providers of Education and Training to Overseas Students 2018 (National Code 2018). Standard 5 of The National Code 2018 specifies the safeguards a registered provider must have in place if it is to take on responsibility for approving the accommodation, support and general welfare arrangements for an international student who has not turned 18.

This policy sets out the University of Canberra provisions relating to that responsibility.

**2.SCOPE:** The policy applies to all international students enrolled in courses provided by the University of Canberra and the University of Canberra College (UCC).

**3. PRINCIPLE:** 3.1. The University of Canberra requires prospective international students under the age of 18 to demonstrate that:

- they will live in Australia with a parent or legal guardian; or
- they will live in Australia with a relative over 21 years of age who has been nominated by a parent or legal guardian; or
- they will live in Australia under welfare arrangements approved by the University with a minimum age for accepting international students under those arrangements set at 17 years of age; until such time as they turn 18 years of age.

3.2. The University of Canberra will undertake appropriate selection, screening and monitoring processes of any third parties engaged to organise and assess welfare and accommodation arrangements

3.3. Implement processes to manage and/or report cases where:

The University is unable to continue to approve the welfare or accommodation arrangements for a student;

- The student is uncontactable or there are concerns for the student's welfare;
- The student is transferring from another provider or where a student of whom the University of Canberra is approving accommodation and welfare is transferring to another provider.

## 4. RESPONSIBILITIES:

Who	Responsibilities
Admissions Office	<ul style="list-style-type: none"><li>• Identifies under age student</li><li>• Ensures student has appropriate welfare and accommodation arrangements in place prior to issuing CoE and CAAW</li><li>• Issues CoE and CAAW</li></ul>
International Student Support Service	<ul style="list-style-type: none"><li>• Monitors arrangements with welfare and accommodation</li><li>• Arranges regular meetings with students</li><li>• Reviews any issues and determines escalation point</li></ul>

# Welfare Arrangement Form for Under 18 Students

This form must be completed and returned for all students who will be under the age of 18 at the time they commence their study at the University of Canberra or the University of Canberra College.

## Student Details

<b>Family Name</b>	
<b>Given Name</b>	
<b>Date of Birth</b>	
<b>Student ID</b>	

## Parent/Legal Guardian Details

<b>Family Name</b>	
<b>Given Name</b>	
<b>Relationship to student</b>	
<b>Overseas residential address</b>	
<b>Suburb/City/State</b>	
<b>Country</b>	
<b>Mobile number</b>	
<b>Home number</b>	
<b>Email address</b>	

<b>Signature</b>	
<b>Date</b>	

## TICK AND COMPLETE THE OPTION APPLICABLE TO YOUR STUDY IN AUSTRALIA

### Option 1 – Be accompanied by a parent or legal guardian

The parent or legal guardian listed on the previous page will accompany the student to Australia and take responsibility for their welfare until they turn 18 years of age.

*A Confirmation of Appropriate Accommodation Welfare Arrangements (CAAW) letter is not required.*

### Option 2 – Nominate a relative

The student will reside in Australia with a suitable relative who will take responsibility of their welfare until they turn 18 years of age.

The parent or legal guardian listed on the previous page has nominated this relative.

#### Nominated Relative Details

Family Name	
Given Name	
Relationship to student	
Address in Australia	
Contact telephone number	
Email address	

*A Confirmation of Appropriate Accommodation Welfare Arrangements (CAAW) letter is not required.*

### Option 3 – Nominate the University of Canberra to be responsible for accommodation, support and general welfare

Welfare will be arranged by the ISA Guardian and Welfare Service and Australian Homestay Network (AHN) for a nominated period and evidence is attached.

*A Confirmation of Appropriate Accommodation Welfare Arrangements (CAAW) letter will be issued where parent/legal guardians are selecting this option.*